



INTERNAL QULAITY ASSURANCE CELL

AMAR SHAHEED BABA AJIT SINGH JUJHAR SINGH MEMORIAL COLLEGE BELA

RUPNAGAR PUNJAB-140111 Est. 1975

Govt. Aided under 2(f) ad 12(B) of UGC, Permanently Affiliated to Punjabi university, Patiala

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IQAC/BELA/19/4/52

dated: 16/04/2019

MINUTES OF 52ND MEETING OF IQAC

MEMBERS OF IQAC as per Version 5 dated 12-01-2018(23/5/2018) of UGC

S. No.	Name	Designation	Composition as per NAAC Norms	Signature of members who were present in the meeting
1.	S. Sangat Singh Longia	President, M.C.	Management Representative	
2.	S. Sukhwinder Singh Whisky	Manager, M.C.	Employer	
3.	Prof. Surmukh Singh	Head of the Institution	Chairperson	
4.	Dr. Shailesh Sharma	Director & principal, COP, Bela	Stakeholder	
5.	S. Ombir Singh	Director, SGGS Sen. Sec. School, Chamkaur Sahib	Alumni Representative	
6.	S. Narinder Singh	Member, Block Samiti	Local Representative	
7.	S. Amrik Singh	CEO, Nango Pharma Pvt. Ltd.	Industrialist	
8.	Mr. Rakesh Joshi	HOD, Computer science	In charge of Criterion – I: Curricular Aspects (Teacher Member)	
9.	Dr. Harpreet Kaur	HOD, Punjabi	In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member)	
10.	Dr. Parvinder Kaur	A.P. Biotechnology	In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member)	
11.	Dr. Satwant Kaur Shahi	HOD, Chemistry	In charge of Criterion – III: Research, Innovations and Extension (Teacher Member)	
12.	Dr. Baljeet Singh	HOD, Physics	In charge of Criterion – IV: Infrastructure and Learning Resource (Teacher Member)	
13.	Ms. Sunita Rani	HOD, Humanities	Criterion – V: Student Support and Progression (Teacher Member)	

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14.	Mrs. Ishu Bala	HOD, Commerce	Criterion – V: Student Support and Progression (Teacher Member)	<i>Ishu Bala</i>
15.	Mr. Gurlal Singh	HOD, Management Studies	Criterion – VI: Governance, Leadership and Management (Teacher Member)	<i>Gurlal</i>
16.	Mrs. Manpreet Kaur	Assistant Professor	In charge of Criterion – VII: Institutional Values and Best Practices (Teacher Member)	<i>Manpreet K</i>
17.	Dr. Avni Vij	Assistant Professor	In charge of Criterion – VII: Institutional Values and Best Practices (Teacher Member)	ABSENT
18.	Mrs. Jasbir Kaur	Superintendent	Senior Administrative Officer	<i>Jasbir</i>
19.	Mr. Gurdeep Singh	Sr. Clerk	Senior Administrative Officer	<i>Gurdeep</i>
20.	Ms. Anuroop Kaur	Student	Student Representative	<i>Anuroop Kaur</i>
21.	Mrs. Mamta Arora	Associate professor	Coordination/ Director Of the IQAC	<i>Mamta Arora</i>

Agenda 52.1: Confirmation of minutes of previous meeting

Minutes of previous meeting were confirmed.

Agenda 52.2: To Conduct Bridge Courses

RESOLUTION: It Was Resolved To Start Bridge Courses With Following Objectives

- Skill Enhancement In Different Discipline
- Management LI Bear The Expenditure.
- Free Of Cost For Students
- Certificate To Participants
- One Month Duration From 15 May To 15 June,2019
- To Prepare Students To Enter Into +3 System Of Education.
- To Act As A Buffer For The New Entrants.
- To Enhance Soft Skills.

Agenda 52.3: Fee concession to needy students

RESOLUTION: It was resolved that fee concession ll be given to needy students based on following criteria:

1. Fatherless Child
2. Single Girl Child Day
3. Brother Sister in same college
4. Wards of Martyr
5. Players
6. Special cases as recommended by GB

Agenda 52.4: Internal Evaluation System

RESOLUTION: To enhance transparency in internal assessment it was resolved that it will be signed by respective students in all departments.

Agenda 52.5: Agenda: To publish activity calendar of different activities

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RESOLUTION: To emphasize all round development of students continuously, it was resolved that calendar shall be prepared at departmental level.

Agenda: 52.6: To continue social inclusive practices remedial Coaching/UGC-NET Coaching/human right education

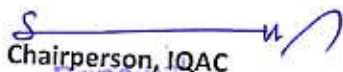
RESOLUTION: Members decided to make UGC NET coaching compulsory for post graduate students. One lecture should be devoted to UGC-NET coaching in timetable. This step will prepare and encourage students to participate at national level competitions. Members also put emphasizes to identify weak students in studies and continue to provide them remedial coaching as needed.


Agenda 52.7: Agenda: To organize an IPR programme

RESOLUTION: IQAC members decided to conduct one day workshop on intellectual property rights to enlighten the knowledge of faculty members and students about copyright, trademarks, patents etc.

Agenda 52.8: Agenda: Proposal for Vermicomposting Unit

RESOLUTION: Members decided to build vermicomposting unit in the campus to utilize campus food waste as substrate for worms and generate bio-fertilizer which can be used for crop production.


Chairperson, IQAC
Principal
ASBASJS Memorial
College Bela (Ropar)


Coordinator, IQAC